JOB OPPORTUNITY

NURSE STUDY MANAGER

POSITION SUMMARY:

The Center for State Health Policy, within the Institute for Health, Health Care Policy and Aging Research, is recruiting a highly skilled Nurse Study Manager (NSM) to ensure the successful, patient-oriented, safe, and effective conduct of clinical research related to the New Jersey Population Health Cohort Study (NJHealth Study).

They will be appointed to the Rutgers Robert Wood Johnson Medical School, reporting to the Chief of Cognitive Neurology and will assist principal investigators in other academic units within Rutgers Health, including the Institute and the Center.

SPECIFIC DUTIES:

The NSM will help develop and implement clinical procedures for NJHealth Study specimen collection, including adhering to clinical research protocol related to evaluation and phlebotomy. They will explain procedures and answer questions from study participants and serve as a resource to research technicians during medical history review for eligibility.

Additionally, the NSM will serve as the primary clinical resource for safety-related concerns and issues arising during the study, including answering phone calls during study hours, triaging participants’ concerns, communicating with the supervising clinicians, and coordinating appropriate evaluation and management activities.

The NSM will also participate in study recruitment, enrollment, data collection, data management and analysis. This includes participating in structured interviews and data collection via telephone and by personal contact with survey respondents.

Other duties might include processing collected samples through centrifugation, aliquoting, and freezing, as well as coding data and conducting data analyses as required for the study.
QUALIFICATIONS

Education:

- Must be a graduate of an accredited school of nursing with a bachelor’s degree in nursing preferred.
- A license to practice in the State of New Jersey.
- Candidates must also maintain a Basic Life Support (BLS) certification.
- Completion of Lab Safety and Human Subjects Protection (CITI) certification upon hire required.

Experience:

- A minimum of one year of clinical experience is required with a preference for three years or more.
- Experience working with diverse populations including non-English speakers.
- Ability to to maximize resources and be resourceful and proficient in computer applications (e.g., Microsoft Word, Excel, etc.).
- Be detail oriented and have excellent organizational skills.
- Possess excellent communication and interpersonal skills.

HOW TO APPLY

Visit https://jobs.rutgers.edu/ and search for posting number 23ST1229.

You may also scan the QR Code on the front page to access the full application.

ABOUT THE CENTER

Rutgers Center for State Health Policy informs, supports, and stimulates sound and creative state health policy in New Jersey and around the nation.

The Center provides impartial policy analysis, research, training, facilitation, and consultation on important state health policy issues.

To learn more about the Center, our work, and our partnerships with colleague institutions and state agencies, visit our website and connect with us on social media.

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ALL ARE WELCOME!

Rutgers University values diversity of background and opinion and prohibits discrimination or harassment based on any legally protected class in all personnel policies and practices. Rutgers is a welcoming and supportive environment for all and an equal opportunity, affirmative action employer.